

VISUAL ARTS PROGRAM:

Fellowships

*Application
Guidelines*

*Fiscal Years
1995 and 1996*

Fellowships Visual Arts

95/96

Visual Artists Fellowships Application Calendar

Fellowship Area	Application Postmark Deadline	Announcement of Grant Award or Rejection	Earliest Fellowship Beginning Date
FELLOWSHIP AREAS THAT ARE OFFERED IN 1995			
Other Genres (including conceptual, visual arts-based performance, video, and new genres)	Jan. 20, 1995	Sept. 1995	Oct. 1995
Painting	Feb. 1, 1995	Sept. 1995	Oct. 1995
Works on Paper	March 15, 1995	Sept. 1995	Oct. 1995
FELLOWSHIP AREAS THAT ARE OFFERED IN 1996			
Photography	Jan. 25, 1996	Sept. 1996	Oct. 1996
Sculpture	Feb. 15, 1996	Sept. 1996	Oct. 1996
Crafts	March 15, 1996	Sept. 1996	Oct. 1996

LATE APPLICATIONS AND APPLICATIONS THAT ARE DETERMINED BY THE PROGRAM AND PANEL TO BE INCOMPLETE WILL BE REJECTED. APPLICATIONS WITHOUT THE REQUIRED VISUAL DOCUMENTATION WILL BE REJECTED.

IMPORTANT INFORMATION:

- Individuals may apply in only one of all the fellowship areas listed above under the 1995-96 deadlines.
- Applications need only be postmarked by the appropriate deadline. Express mailing is not necessary.
- Each fellowship area is offered in a cycle which repeats every other year. Please make sure you apply in the calendar year in which your area is offered.
- The Visual Arts Program is unable to maintain a mailing list for individual artists. You must request a copy of the guidelines each time you wish to apply.
- Please do not seek information on the status of your application before the announcement date for your area noted above.
- If your address changes between the application deadline and the announcement date, send a standard change-of-address (U.S. Postal Service) card with your full application number to the Visual Arts Program.

Please read this booklet carefully. If you have questions, please contact:

Visual Arts Program/Fellowships, Room 729
National Endowment for the Arts
Nancy Hanks Center
1100 Pennsylvania Avenue, N.W.
Washington, DC 20506-0001
202/682-5448



202/682-5496 Voice/T.T. (Text-Telephone, a telephone device for individuals who are deaf or hard-of-hearing)



Individuals who do not use conventional print should contact the Arts Endowment's Office for Special Constituencies for help in acquiring a cassette recording of these guidelines. See page 15.

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National Endowment for the Arts

The National Endowment for the Arts is the Federal grantmaking agency that Congress created to support the visual, literary, design, and performing arts to benefit all Americans. The Arts Endowment's mission is two-fold: to foster the excellence, diversity, and vitality of the arts in the United States; and to help broaden the availability and appreciation of the arts, bringing the best art to the most people.

Introduction

The Visual Arts Program assists individuals of exceptional talent working in a wide range of styles and media. It also awards matching grants to visual artists organizations, state and local government units, educational institutions, and other nonprofit, tax-exempt groups.

This booklet contains fiscal year 1995 and 1996 guidelines for individuals only.

In addition to the Visual Artists Fellowships offered at the national level (as described in this booklet), the Arts Endowment has developed a program of regional fellowships which now covers 50 states, the District of Columbia and the U.S. Virgin Islands. Visual artists who have not received an Arts Endowment fellowship since 1983 (for painting, works on paper, other genres) or 1984 (for photography, sculpture, crafts) are eligible to apply for regional fellowships in fellowship areas other than those offered by the Arts Endowment's national fellowships program during that same year. For more information, you may wish to contact the Visual Arts Program at the Arts Endowment or the appropriate regional arts organization listed below:

ARTS MIDWEST Hennepin Center for the Arts 528 Hennepin Avenue, Suite 310 Minneapolis, MN 55403 612/341-0755	IL, IN, IA, MI, MN, ND, OH, SD, WI
MID-AMERICA ARTS ALLIANCE 912 Baltimore Avenue, Suite 700 Kansas City, MO 64105 816/421-1388	AR, KS, MO, NE, OK, TX
MID ATLANTIC ARTS FOUNDATION 11 East Chase Street, Suite 2-A Baltimore, MD 21202 410/539-6659	DE, DC, MD, NJ, NY, PA, VA, VI, WV
NEW ENGLAND FOUNDATION FOR THE ARTS 678 Massachusetts Avenue, Suite 800 Cambridge, MA 02139 617/492-2914	CT, ME, MA, NH, RI, VT
SOUTHERN ARTS FEDERATION 181 14th Street, N.E., Suite 400 Atlanta, GA 30309 404/874-7244	AL, FL, GA, KY, LA, MS, NC, SC, TN
WESTERN STATES ARTS FEDERATION 236 Montezuma Avenue Santa Fe, NM 87501 505/988-1166	AK, AZ, CA, CO, HI, ID, MT, NV, NM, OR, UT, WA, WY

(Continued on next page)

Introduction,
continued

The Arts Endowment also offers international exchange fellowships to a limited number of artists each year. For more information, see page 14.

The Visual Arts Program offers support to organizations through its Visual Artists Organizations, Visual Artists Public Projects, and Special Projects categories.

Brief descriptions of these categories can be found under "Other Programs of Interest" on page 14. Detailed information and application instructions are contained in a separate guideline booklet, "VISUAL ARTS/ORGANIZATIONS," available from the Visual Arts Program.

Please read this booklet carefully. If you have questions, the Visual Arts Program can be reached at:

Visual Arts Program/Fellowships, Room 729

National Endowment for the Arts

Nancy Hanks Center

1100 Pennsylvania Avenue, N.W.

Washington, DC 20506-0001

202/682-5448

202/682-5496 Voice/T.T. (Text-Telephone, a telephone device for individuals who are deaf or hard-of-hearing)

In addition to a description of the Visual Artists Fellowships category, these guidelines contain information on policies, procedures, and Federal requirements with which all applicants should become familiar. Included are topics such as application review; final reports; and Federal requirements with which all grantees must comply. **Be sure to read "Important Information for All Applicants" starting on page 12.**

Visual Artists Fellowships

Grants in this category encourage professional artists whose work demonstrates artistic excellence and artistic merit to pursue and develop their art work. Visual Artists Fellowships are awarded in six areas: painting; sculpture; photography; works on paper; crafts; and other genres (including visual arts-based performance, conceptual, video, and any other type of innovative visual art work or artistic experimentation that is created by visual artists).

Eligibility

Visual Artists Fellowships are available to practicing professional artists of exceptional talent and demonstrated ability who work in a wide variety of visual media as outlined above.

Applicants must be citizens or permanent residents of the United States. Former grantees must meet the "Reporting Requirements" on pages 12-13.

The fellowship areas are intended to be broadly inclusive of the media in which most visual artists work. The area definitions are not rigid and some overlap will occur (e.g., between "crafts" and "sculpture," or "painting" and "works on paper"). If you are a painter who uses paper as your support medium, you may want to consider applying in Works on Paper. Book artists may apply in any one of the fellowship areas and should select the area which most closely corresponds to the nature of their work. Collaborative teams of visual artists and visual artists whose work involves the use of new technologies are welcome to apply.

Each area has a separate review panel whose members have primary expertise in that area. Applicants should select the one fellowship area that most closely corresponds to the nature of their work.

Over the past several years, the Arts Endowment has received more than 5,000 Visual Artists Fellowships applications a year. Fewer than three percent of these applications have been funded. Competition is intensive. Individuals should be aware that the work submitted is reviewed according to rigorous professional standards. See also "We Do Not Fund" below and "Review Criteria" on pages 5-6.

We Do Not Fund

- Students who are pursuing graduate or undergraduate degrees. (You may not apply if you are a student and you may not be a student during the fellowship period.)
- Non-professionals who engage in artwork as a hobby.
- Artists who have received a fellowship of \$20,000 from the Visual Arts Program in 1991/92 or 1993/94.

Review Criteria

In reviewing applications, panelists first consider:

- The **artistic excellence and artistic merit** of the applicant's work as demonstrated by the visual documentation that is submitted. (This is the primary criterion.)

Review Criteria,
continued

For those applicants who pass this review, panelists also consider:

- The **record of professional activity and achievement** as reflected on the application form and by the accompanying materials that are submitted. This information enables panelists to place and understand the applicant's art work and statement (in Block 13 of the application form) within the context of the applicant's artistic development.
- Whether, based on the two criteria cited above, the applicant's work reflects a serious continued investigation of important or significant aesthetic concerns and a **potential for further artistic development** during the proposed fellowship period.

Consistent with past practice, previous Arts Endowment Visual Artists Fellowships funding is part of the information given to the panel during its deliberations.

Grant Amounts

All fellowships will be awarded for the same amount. That amount will be between \$15,000 and \$20,000, depending on the number of the fellowships that are recommended and the amount of money that is available. These fellowships do not require matching funds.

Grant funds from more than one Arts Endowment program or category may not be used for the same expenses.

Deadline Dates

Please review carefully the calendar on page 7. Individuals may apply only **once**, and in only **one fellowship area**, for **any** of the 1995-96 application deadlines listed on page 7.

Applicants should select the one fellowship area that most closely corresponds to the nature of their work.

Each fellowship area is offered every other year. Please make sure you apply in the calendar year in which your fellowship area is offered. If you have questions, please call or write the Visual Arts Program.

Visual Arts Program/Fellowships, Room 729

National Endowment for the Arts

Nancy Hanks Center

1100 Pennsylvania Avenue, N.W.

Washington, DC 20506-0001

202/682-5448

202/682-5496 Voice/T.T. (Text-Telephone, a telephone device for individuals who are deaf or hard-of-hearing)

All applications must be postmarked no later than the appropriate deadline that is indicated on page 7. For additional information, see the Application Calendar inside the front cover of these guidelines. Late applications and applications that are determined by the Program and Panel to be incomplete will be rejected.

Deadline Dates,
continued

Fellowship Area

Application
Postmark Deadline

FELLOWSHIP AREAS THAT ARE OFFERED IN 1995

Other Genres (including conceptual, visual arts-based performance, video, and new genres)	January 20, 1995
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Painting	February 1, 1995
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Works on Paper	March 15, 1995
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FELLOWSHIP AREAS THAT ARE OFFERED IN 1996

Photography	January 25, 1996
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Sculpture	February 15, 1996
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Crafts	March 15, 1996
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How to Apply

An individual may submit only one application during the 1995-96 Visual Artists Fellowships cycle. All applicants **must** indicate **only one fellowship area** on the application form and on the cards on the back cover of these guidelines.

FELLOWSHIP APPLICANTS MUST SEND THE FOLLOWING MATERIALS IN ONE PACKAGE TO:

**INFORMATION MANAGEMENT DIVISION/VA, 8TH FLOOR
VISUAL ARTISTS FELLOWSHIPS (AREA IN WHICH YOU ARE APPLYING)
NATIONAL ENDOWMENT FOR THE ARTS
NANCY HANKS CENTER
1100 PENNSYLVANIA AVENUE, N.W.
WASHINGTON, DC 20506-0001**

The Arts Endowment will not accept any application materials by electronic transmission (e.g., FAX). Please be sure to send the required number of copies of each item.

1. **Three copies** of the Individual Grant Application Form NEA-2 (Rev.) on pages 17-18 of these guidelines. One of the copies must be the typed or clearly printed original; the other two should be clear photocopies. Be sure to complete each item on the form. **Do not photocopy your signature; sign each copy.** Be sure to keep an additional copy for your own records.

If you are applying as a collaborative team, one of the participating artists must sign the application form and accept responsibility for the distribution of funds among the participating artists and preparing final report(s) for the Arts Endowment in collaboration with the participating artists.

The fellowship period generally lasts for one year, beginning no earlier than October 1 of the year in which you are applying. Indicate the desired fellowship period in Block 2 of the application form.

(Continued on next page)

How to Apply,
continued

Note: Correspondence concerning the application process will be sent to your "Present Address" listed in Block 6. Notice of fellowship award or rejection will be sent to your "Permanent Address" listed in Block 1. You must notify us of any change in either address.

2. **Two copies** of the Visual Artists Fellowships Supplementary Information Sheet on pages 19-20.
3. **One copy** of your resume.
4. Visual documentation and other materials as outlined in "Special Application Requirements" below.
5. The completed application acknowledgment and other cards which appear on the back cover of these guidelines. All three cards must be filled in with complete information.

Special Application Requirements

Your application package must include visual documentation of your work and other materials as outlined below for your fellowship area. Please read this section carefully.

Applications without the required visual documentation will be rejected.

Painting, sculpture, photography, crafts, and works on paper applicants must submit visual documentation as instructed below. **Other genres applicants must submit visual documentation as instructed beginning on page 9.**

Special Application Requirements for Painting, Sculpture, Photography, Crafts, and Works on Paper Applicants

(Other Genres applicants see
page 9.)

In addition to the materials that are listed under "How to Apply" on pages 7-8, painting, sculpture, photography, crafts, and works on paper applicants must send a set of 10 slides showing work relevant to their current artistic concerns and that generally has been created within the last five years. You may not include work that was created while you were a student or under instruction.

How to Submit Slides

All slides should be 35 mm size and must be in 2 inch by 2 inch mounts for Carousel projection. Slides must be placed in a 9 inch by 11 inch clear plastic slide file sheet for safe handling. You should retain your original slides and send duplicates with your application. **Do not submit glass mounted slides.**

As panel recommendation is **based primarily on slide review**, we urge you to pay special attention to:

- The selection of the slides--make certain they are an accurate reflection of your current work.
- The quality of the slides--make certain they are well-exposed, clean, and securely mounted.
- The organization of the slides--careful sequencing of the slides or the inclusion of installation views, when relevant, to help place the work in its proper context--may aid the panelists' understanding.

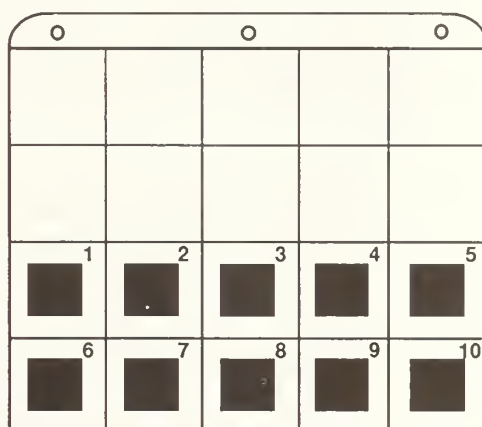
(Continued on next page)

Special Application
Requirements for
Painting, Sculpture,
Photography, Crafts,
and Works on Paper
Applicants, continued

How Slides are Presented for Review

Each applicant's slides will be projected in two groups of five slides each, left to right: slides 1-5 simultaneously, followed by slides 6-10 simultaneously. Staff will provide panelists with slide information from the Supplementary Information Sheet for slides 3 and 8 (the middle slide in each bank). Information regarding your other eight slides will be made available to the panel upon request. Close-up shots showing details of your work may be included in the 10 slides. To insure that your slides are projected in the order you prefer, label each slide as follows, and refer to the diagram below when arranging your slides in the slide file sheet:

- "TOP" or ↑ . (The top of the work shown must be at the top of the slide when in the sleeve.)
- Name of artist. (Do not use initials; use the same name as on the application form.)
- Slide number (1-10 per sample below).



Do not use masking tape or other thick tape to label slides.

Visual documentation that is submitted by fellowship recipients will be retained by the Arts Endowment; every effort will be made to return all other applicants' visual documentation. However, the Arts Endowment cannot be responsible for any damage or loss that may occur during handling or shipping.

We will pack and mail material at our own expense. Please do not send self-addressed stamped envelopes with your application.

Applications without the required visual documentation will be rejected.

**Special Application
Requirements for Other
Genres Applicants only**

In addition to the materials that are listed under "How to Apply" on pages 7-8, **only Other Genres applicants** must submit **documentation of their work** in whatever form is most appropriate: e.g., slides, tapes, accompanying text. Work that is submitted must be relevant to current artistic concerns and generally should have been created within the last five years. You may not include work that was created while you were a student or under instruction. You must prepare a well organized presentation for panel review. Panel recommendation is based primarily on this presentation. You are urged to pay special attention to its **clarity, brevity**, and ability to illustrate accurately the nature of your work. Historically the other genres area (formerly "New Genres") has supported a wide range of artistic activity; however, **the work submitted must be based primarily in the visual arts.**

(Continued on next page)

Video, installation, and visual arts-based performance artists should submit at least two different work samples--that is, documentation should be of more than one piece.

Applicants **must** also submit **two copies** of the Visual Artists Fellowships Supplementary Information Sheet beginning on page 19. Applicants must complete Side B (page 20) and, if relevant, Side A, Section I. Section IV should briefly describe the work that you have documented, referring specifically to your visual presentation. It may also provide general information about your work to help put your work samples in context. You should note the location or site where an installation was presented, if that is appropriate. The statement should also inventory your documentation materials, indicate when they occur in the presentation, and provide information on how to present them (see instructions below).

How to Submit Documentation

Materials that are submitted as documentation must be prepared according to the following instructions. While one form of documentation may simplify your presentation, a mix of materials is acceptable. **The total time of presentation for all materials may not exceed 10 minutes.** Documentation must be described clearly on the Supplementary Information Sheet.

- Slides should be 35 mm size and must be in 2 inch by 2 inch mounts for Carousel projection. Slides must be placed in a 9 inch by 11 inch clear plastic slide file sheet for safe handling. Each slide must be numbered and labeled with the artist's name. (Do not use initials; use the same name as on application form.) Do not use masking tape or other thick tape to label slides. You should retain your original slides and send duplicates with your application. **Do not submit glass mounted slides.** Arrange the slides in the sequence that you prefer for your presentation. Each slide must be listed on the Supplementary Information Sheet in numbered order. (Where appropriate, you may indicate "slides 1-5," for example, to designate a group of slides that show different views of one work or an excerpt from a non-static work.) The works to which the slides refer must be described in Section IV of the Supplementary Information Sheet ("Description of Work").
- Tapes must be labeled with the artist's name, address, and "FY 1995 Visual Arts Program" on both the container and the tape. Videotapes must be 3/4 inch or VHS cassette size. Audio tapes should be standard audio cassette size. Send copy tapes only. Cue the tape to the starting point of the segment that you want reviewed. It is the panel's discretion whether to view the entire segment. If more than one segment is to be reviewed, clearly indicate the content of all segments, where they are on the tape, and cue the tape to the first segment. All work that is documented by tapes must be described in Section IV of the Supplementary Information Sheet ("Description of Work"). Please note that if a tape is submitted as documentation, the entire tape (and not just the selected segments) is considered part of the application package and may be reviewed.
- The accompanying text and other forms of documentation should be individually labeled with the artist's name, address, and "FY 1995 Visual Arts Program." No item may be larger than 11 inch by 14 inch size. The work that is documented must be described in Section IV of the Supplementary Information Sheet ("Description of Work").

Special Application
Requirements for Other
Genres Applicants only,
continued

Tapes, texts, and other forms of documentation (except slides) must be listed in Section III of the Supplementary Information Sheet ("Non-Slide Sample Work").

NOTE: When applying as an individual with documentation of work that was done collaboratively, clearly indicate your role in the collaboration.

Visual documentation that is submitted by fellowship recipients will be retained by the Arts Endowment; every effort will be made to return all other applicants' visual documentation. However, the Arts Endowment cannot be responsible for any damage or loss that may occur during handling or shipping.

We will pack and mail material at our own expense. Please do not send self-addressed stamped envelopes with your application.

Applications without the required visual documentation will be rejected.

Important Information for All Applicants

What Happens to Your Application

The Arts Endowment seeks to encourage works of substantial artistic and cultural significance that reflect American creativity, professional excellence, and cultural diversity. Applications are reviewed against the review criteria for their category as set forth in these guidelines. The authorizing statute advises the Endowment that the public funding of the arts should foster mutual respect for the diverse beliefs and values of all persons and groups.

After applications are received at the Endowment, they are processed by the Visual Arts Program staff. Applications then go through the following steps:

1. Review by a Visual Arts Program Advisory Panel, a diverse committee of experts from the field and a knowledgeable layperson. Panel membership rotates regularly. (The panel reviews applications in closed session. In open session, the panel also provides guidance on policy and procedures and on the program's guidelines for coming years.)
2. Review, in open session, of the advisory panel's recommendations by the 26-member, presidentially-appointed National Council on the Arts. The Council's decision to reject an application is final. The Council sends forward to the Chairman of the Arts Endowment those applications that it recommends for funding.
3. Final decision by the Chairman of the National Endowment for the Arts whether or not to fund those applications that were recommended for funding by the National Council.

When this process is completed, applicants are notified in writing of funding decisions. Please do not seek information on the status of your application before the notification date for your category that is listed inside the front cover of these guidelines.

After notification, applicants with questions are encouraged to contact the Visual Arts Program. Any denied applicants who want an explanation of the basis for denial must contact the Program no later than 30 days after the official notification. Applicants are also welcome to attend meetings of the National Council on the Arts and open sessions of advisory panel meetings.

Reporting Requirements

Progress Reports: The Arts Endowment generally requires Progress Reports from grant recipients. Details will be provided with the grant award letter.

Final Reports: At the end of the grant period, the Arts Endowment requires acceptable Final Report packages from all grantees. Complete instructions will be provided with the grant letter.

Grantees who fail to submit required Final Reports on any Arts Endowment grant(s) are ineligible to receive funding for five years following the Final Report due date(s) unless the delinquent Final Report packages are submitted earlier. The acceptability of Final Report packages may also affect eligibility.

Reporting Requirements,
continued

To maintain or reestablish eligibility, immediately mail any delinquent Final Reports to:

Grants Office/Final Reports Section, Room 204
National Endowment for the Arts
Nancy Hanks Center
1100 Pennsylvania Avenue, N.W.
Washington, DC 20506-0001

Do not include Final Reports as part of your new application package.

General Terms & Conditions

Federal and agency requirements that relate to grants awarded by the National Endowment for the Arts are highlighted in our *General Terms & Conditions*, which is sent to all grantees in the grant award package.

Taxability of Fellowships

Under the terms of the Internal Revenue Code, grants to individuals will be taxed. Grantees with questions about income tax liability should contact the Internal Revenue Service or their own tax counsel.

Other Programs of Interest

Arts Endowment Programs

Information about the Arts Endowment and its programs is contained in the *Guide to the National Endowment for the Arts*, which is available from:

Public Information Office, Room 803
National Endowment for the Arts
Nancy Hanks Center
1100 Pennsylvania Avenue, N.W.
Washington, DC 20506-0001
202/682-5400

In addition to the Visual Arts Program, the Arts Endowment offers grants through the following Programs: Advancement, Arts in Education, Challenge, Dance, Design, Expansion Arts, Folk & Traditional Arts, International, Literature, Local Arts Agencies, Media Arts, Museum, Music, Opera-Musical Theater, Presenting, State & Regional, Theater, and Arts Administration Fellows.

Program categories and programs that may be of particular interest are described briefly below.

Visual Arts/Grants to Organizations

The Visual Arts Program provides support to organizations that serve visual artists through the categories outlined below. (202/682-5448)

The Visual Artists Organizations category supports organizations which encourage individual artistic development, experimentation, and dialogue between visual artists and the public. Support is available for a variety of programs, including exhibitions, access to working facilities, publications, and services.

The Visual Artists Public Projects category supports projects of national or regional significance which offer opportunities for visual artists to create and present new work in a context that stimulates public discussion about, or enhances public appreciation of, contemporary art. Funding is available for projects which present visual artists with new challenges to create artwork for public places and new opportunities for audiences to understand issues in contemporary art.

The Special Projects category is designed to respond to projects that will have a broad impact on the visual arts field, have the potential to be models or present new approaches for addressing artists' needs, and are not eligible under the other categories described above. Only a very limited number of projects of national or regional significance will be supported.

International

The International Program works through advocacy and modest grantmaking to promote international artistic exchange. The Program seeks to make visible around the world the diversity and richness of artistic expressions of the United States and to stimulate greater appreciation in this country of the finest cultural endeavors from abroad. Funds are available only to U.S. artists and U.S. arts organizations; projects must benefit U.S. artists, arts organizations, and/or audiences. Please contact the International Program for further information. (202/682-5422)

(Continued on next page)

Media Arts: Film/Radio/Television

The Media Arts Program offers assistance to individuals and nonprofit organizations involved in film, video, radio, and television. (202/682-5453)

Theater

The Theater Program assists professional theater companies and offers fellowships to playwrights, solo theater artists, directors, and designers. (202/682-5425)

Office for Special Constituencies

The Arts Endowment's Office for Special Constituencies assists individuals and organizations in making arts activities accessible to older adults, individuals with disabilities, and those in institutions. For information on available materials and resources, contact:

Office for Special Constituencies, Room 605

National Endowment for the Arts

Nancy Hanks Center

1100 Pennsylvania Avenue, N.W.

Washington, DC 20506-0001

202/682-5532

202/682-5496 Voice/T.T. (Text-Telephone, a telephone device for individuals who are deaf or hard-of-hearing)

Reporting Burden

Public reporting burden for this collection of information is estimated to average 1.5 hour(s) per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Program Coordination Office, Room 628; National Endowment for the Arts; Nancy Hanks Center; 1100 Pennsylvania Avenue, N.W.; Washington, DC 20506-0001; and to the Office of Management and Budget; Paperwork Reduction Project (3135-0112); Washington, DC 20503.

Visual Artists Fellowships

Fiscal Years 1995/1996

Individual Grant Application Form NEA-2 (Rev.)

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Three copies of this form must be mailed together with other required materials, under one cover, to: Information Management Division/VA, 8th Floor, Visual Artists Fellowships (Area in which you are applying), National Endowment for the Arts, Nancy Hanks Center, 1100 Pennsylvania Avenue, N.W., Washington, DC 20506-0001.

1. Applicant Name (last, first, middle initial)

Permanent Address (number and street)

Permanent Address (number and street)

City

State

ZIP code

OMB No. 3135-0112 Expires 7/31/97

2. Period of support requested: (month/day/year)

Starting / /

Ending / /

3. Years of Professional Experience as a Visual Artist:

4. Fellowship area in which you are applying (check one only):

- ☐ Photography (12-12) ☐ Works on Paper (12-31)
☐ Painting (12-11) ☐ Crafts (12-32)
☐ Sculpture (12-22) ☐ Other Genres (12-21)

5.

Birth date

Place of birth

Social Security Number:

6. Present Address (if different from above):

7. U.S. Citizenship

☐

Yes

☐

No

If Permanent Resident:

Visa #: _____

8. Signature of Applicant (see 17. Certification on page 18):

☐ Mr. ☐ Ms.

Signature of applicant

Telephone (area code) _____

/ /

Date signed (month/day/year)

9. Earliest Significant Exhibition/Commission/Performance (List one)

Name of institution	Title of Exhibition	Year	Medium	Group or Solo

10. Recent Significant Exhibitions/Commissions/Performances (List three)

Name of institution	Title of Exhibition	Year	Medium	Group or Solo

11. Fellowships, Grants or Awards

Name of award	Medium	Year	Amount

12. Education

Name of institution	Major area of study	Inclusive dates	Degree

13. In light of the information you have provided above and as part of your application package, please describe how you see your work being advanced by this fellowship (may include creation of new work, continuation of work in progress, acquisition of supplies and materials, research, travel, etcetera). Do not continue on additional pages.

YOU MUST ALSO INCLUDE ONE COPY OF YOUR RESUME IN YOUR APPLICATION PACKAGE. PROVIDE THE INFORMATION REQUESTED ABOVE EVEN IF THE SAME INFORMATION APPEARS ON THE RESUME.

14. Present employment	
Employer	Position/Occupation
15. Final Reports	
Have you submitted all required final reports on all completed grants from any Arts Endowment Program? Yes _____ No _____ If no, and you have received previous Arts Endowment grants, please mail immediately, under separate cover, to Grants Office/Final Reports Section to maintain eligibility. Do not include with your application package.	
16. Delinquent Debt	
Are you delinquent on repayment of any Federal debt (e.g. student loans, delinquent taxes)? _____ Yes _____ No. If yes, provide explanatory information on a separate sheet.	
17. Certification	
By signing the application, the applicant listed on the front page of the Individual Grant Application Form NEA-2 (Rev.) certifies that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of my knowledge. I also certify that, in compliance with the Drug-Free Workplace Act of 1988, I will not engage in the unlawful manufacture, distribution, possession, or use of a controlled substance in conducting my activity with the grant.	
BEFORE SEALING YOUR APPLICATION PACKAGE, TAKE TIME TO BE SURE YOU HAVE INCLUDED:	
<input type="checkbox"/> The signed original and two signed copies of this application form.	
<input type="checkbox"/> Two copies of the Visual Artists Fellowships Supplementary Information Sheet on pages 19-20.	
<input type="checkbox"/> One copy of your resume.	
<input type="checkbox"/> Visual documentation--properly labeled--and other supplementary material as outlined in "Special Application Requirements" on pages 8-11.	
<input type="checkbox"/> Three completed cards which appear on the back cover of these guidelines.	
Privacy Act Notice	
The Privacy Act of 1974 requires that the Arts Endowment furnish you with the following information: The National Endowment for the Arts is authorized to solicit the information in this application by 20 U.S.C. section 954 et seq. (the National Foundation on the Arts and the Humanities Act of 1965, as amended). The information contained in the application (including all supplementary materials, such as work samples, submitted with the application) is used in the grant review process. All application materials may be subject to review by the National Council on the Arts in open meeting. The information in your application also may be used for statistical research, analysis of trends, and for Congressional oversight purposes. This information may also be provided to the public upon request after the conclusion of the Endowment's deliberative process, subject to certain exemptions contained in the Freedom of Information Act and, in the case of individuals, the Privacy Act (5 U.S.C. sections 552 and 552a, respectively). By submitting a signed application, you are acceding to the conditions described herein. Failure to provide all requested information may result in the rejection of your application.	

☐ Crafts

Other Genres applicants only see page 20.

Visual Artists Fellowships Supplementary Information Sheet**Side B**

(Other Genres applicants only)

Applicant Name _____ City _____ State _____

Fellowship Area: OTHER GENRES (1995 only)

All Other Genres applicants must complete Section III if documentation of their work is in a form other than slides. Do not complete Section III if you have documented your work only with slides (see Section I on Side A). Complete both Sections I and III if your documentation includes slides and videotapes, audiotape, text or other material. All Other Genres applicants must complete Section IV. Provide two copies of this form.

III. NON-SLIDE SAMPLE WORK (See page 9 for more information on submitting sample work.)
Work Sample A ☐ Videotape ☐ Audiotape ☐ Text ☐ Other _____

Title of Work Sample _____

Date Work Completed _____ Total Running Time (if applicable) _____ Length of Excerpt _____

Your role in the creation/presentation of this work:

Special instructions for presenting this work sample:

Work Sample B ☐ Videotape ☐ Audiotape ☐ Text ☐ Other _____

Title of Work Sample _____

Date Work Completed _____ Total Running Time (if applicable) _____ Length of Excerpt _____

Your role in the creation/presentation of this work:

Special instructions for presenting this work sample:

IV. DESCRIPTION OF WORK (All OTHER GENRES applicants must complete this section; see page 9 for more information. OTHER GENRES applicants should not complete Section II on Side A.)

Visual Arts, Room 729
National Endowment for the Arts
Nancy Hanks Center
1100 Pennsylvania Avenue, N.W.
Washington, DC 20506-0001

5004
11/18
10/10

Official Business

cut here

Visual Artists Fellowships

Please check the medium in which you work. (Check only one.)

<input type="checkbox"/> painting	<input type="checkbox"/> works on paper	<input type="checkbox"/> crafts	<input type="checkbox"/> other genres
<input type="checkbox"/> sculpture	<input type="checkbox"/> printmaking	<input type="checkbox"/> clay	<input type="checkbox"/> video
<input type="checkbox"/> photography	<input type="checkbox"/> drawing	<input type="checkbox"/> fiber	<input type="checkbox"/> performance
	<input type="checkbox"/> artists books	<input type="checkbox"/> glass	<input type="checkbox"/> conceptual
	<input type="checkbox"/> other <input type="text"/>	<input type="checkbox"/> metal	<input type="checkbox"/> other <input type="text"/>
	(specify)	<input type="checkbox"/> paper	(specify)
		<input type="checkbox"/> wood	
		<input type="checkbox"/> other <input type="text"/>	
		(specify)	

cut here

Visual Artists Fellowships

Please check the medium in which you work. (Check only one.)

<input type="checkbox"/> painting	<input type="checkbox"/> works on paper	<input type="checkbox"/> crafts	<input type="checkbox"/> other genres
<input type="checkbox"/> sculpture	<input type="checkbox"/> printmaking	<input type="checkbox"/> clay	<input type="checkbox"/> video
<input type="checkbox"/> photography	<input type="checkbox"/> drawing	<input type="checkbox"/> fiber	<input type="checkbox"/> performance
	<input type="checkbox"/> artists books	<input type="checkbox"/> glass	<input type="checkbox"/> conceptual
	<input type="checkbox"/> other <input type="text"/>	<input type="checkbox"/> metal	<input type="checkbox"/> other <input type="text"/>
	(specify)	<input type="checkbox"/> paper	(specify)
		<input type="checkbox"/> wood	
		<input type="checkbox"/> other <input type="text"/>	
		(specify)	



recycled paper

All fellowship applicants must complete and return in their application package all three cards on this cover.

Please self-address the reverse side of this card before enclosing it in your application package. This card will be returned to you to acknowledge receipt of your application by the Visual Arts Program.

Endowment Use Only

Application Number--_____ Date _____
Keep this number in your files. Always include it on any correspondence with the Visual Arts Program.

cut here

Fellowship applicants should complete BOTH SIDES of this card and the one below.

FY 95/96 Visual Artists Fellowships

(Notification will be sent to this address)

Mr.

*Name Ms.

_____ Last

_____ First

_____ Middle

**Address

_____ City

_____ State

_____ Zip Code

Phone (home)

_____ (work)

Fellowship area (check one)

☐

Other Genres

☐

Photography

☐

Painting

☐

Sculpture

☐

Works on Paper

☐

Crafts

*Name must be the same as on application form NEA-2 (Rev.) Block 1

**Address must be the same as on application form NEA-2 (Rev.) Block 1

cut here

FY 95/96 Visual Artists Fellowships

(Notification will be sent to this address)

Mr.

*Name Ms.

_____ Last

_____ First

_____ Middle

**Address

_____ City

_____ State

_____ Zip Code

Phone (home)

_____ (work)

Fellowship area (check one)

☐

Other Genres

☐

Photography

☐

Painting

☐

Sculpture

☐

Works on Paper

☐

Crafts

*Name must be the same as on application form NEA-2 (Rev.) Block 1

**Address must be the same as on application form NEA-2 (Rev.) Block 1

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